**Md. Meraj Ali**



[Email Address] |

[Phone Number] |

[LinkedIn Profile (optional)] [Up Work Link] [Github Profile]

[Your Address] | [Your City, State, ZIP] |

**Professional Summary**

A dedicated professional with a strong academic foundation in Computer Science and Engineering (CSE). Equipped with hands-on training experience in computer fundamentals and office applications. Passionate about leveraging technical expertise and teaching skills to foster learning and innovation.

OR

**Professional Summary**

A results-driven professional with [X years] of experience in [industry/field]. Skilled in [key skill #1], [key skill #2], and [key skill #3]. Proven track record of [specific achievement or responsibility, e.g., "increasing efficiency by X%"]. Adept at [soft skill or domain expertise].

Use any one for demo.

**Education**

**Master of Science (MSc) in Computer Science and Engineering**  
Mawlana Bhashani Science and Technology University (MBSTU)  
Year: 2024

* Achievements: [Scholarships, Honors, GPA (if strong), or Awards]

**Bachelor of Science (BSc) in Computer Science and Engineering**  
Mawlana Bhashani Science and Technology University (MBSTU)  
Year: 204

* Achievements: [Scholarships, Honors, GPA (if strong), or Awards]

**Professional Experience**

**[Job Title]**  
[Company Name], [City, State]  
[Month, Year] – [Month, Year or "Present"]

* Successfully [key accomplishment #1, e.g., "led a team of 10 to complete a $1M project within budget and ahead of schedule"].
* Implemented [specific task or tool] to achieve [specific result].
* Consistently [performance metric, e.g., "exceeded sales targets by 20%"].

**[Job Title]**  
[Company Name], [City, State]  
[Month, Year] – [Month, Year or "Present"]

* Spearheaded [specific project or initiative].
* Collaborated with [stakeholders or departments] to [achieve specific goal].
* Optimized [process or system], resulting in [quantifiable improvement].

**Training Experience**

**Computer Fundamentals and Office Applications Training**

Organized by CDT, BRUR Funded by World Bank

* Conducted training sessions on computer basics and office productivity tools for diverse groups of learners.
* Delivered practical demonstrations and hands-on exercises to enhance learner engagement and understanding.
* Designed course materials and assessments tailored to different skill levels.

**Technical Skills**

* **Office Applications**: Microsoft Word, Excel, PowerPoint
* **Programming Fundamentals**: [Add any relevant programming languages you know]
* **Computer Fundamentals**: Hardware and software basics, troubleshooting

**Certifications (if any)**

[List any relevant certifications, e.g., IT certifications, training credentials, etc.]

**Projects (optional)**

[List any significant academic, professional, or personal projects you’ve worked on.]

**[Project Title]**  
[Short description of the project, including role, tools used, and outcomes.]

**Languages**

[List languages you are fluent in, e.g., English, Bengali, etc.]

**Volunteer Experience (optional)**

**[Role, e.g., Volunteer Coordinator]**  
[Organization Name], [City, State]  
[Month, Year] – [Month, Year or "Present"]

* [Key responsibility or contribution]

**References**

Available upon request.